



**ISSUING ORGANIZATION:**

Downtown BIA (DBIA)

**SOLICITATION TYPE:**

RFP - Request for Proposal

**TITLE:**

Sidewalk Cleaning and Public Space Maintenance Services Contract

**PUBLICATION:**

March 10<sup>th</sup>, 2025

**QUESTION ACCEPTANCE DEADLINE:**

March 17<sup>th</sup>, 2025

**QUESTIONS ARE SUBMITTED ONLINE:**

By email to the Executive Director of the Downtown BIA. Responses to questions may be provided to all interested parties.

**CLOSING DATE:**

March 25<sup>th</sup>, 2025

**COMPETITIVE PROCUREMENT STRATEGY:**

Best Overall Proposal

**CONTRACT DURATION:**

Eight-month term April 15<sup>th</sup> to December 15<sup>th</sup>, 2025

**CONTACT INFORMATION:**

Kevin McHale

Executive Director, Downtown BIA

[kevin@hellodowntown.ca](mailto:kevin@hellodowntown.ca)

**DESCRIPTION:**

The Downtown BIA (DBIA) is seeking proposals for Sidewalk Cleaning and Public Space Maintenance Services for a seven-month period beginning April 15th, 2025, on built facilities and assets as described in this RFP.

The scope of work will include sweeping sidewalks and curbs, weed abatement, and site inspection throughout the BIA, an important area within the City of Ottawa.

**BID SUBMISSION TYPE:**

Electronic Bid Submission

**PAYMENT DELAY:**

30 Days

**PRICING:**

Monthly Invoicing

**ADDITIONAL INFORMATION / REQUIREMENTS:**

Winning bidder must be in good standing with the DBIA and the City of Ottawa.

Bid submissions may include services and materials subcontracted to other companies. Partner firms of the winner bidder must be approved of by the DBIA before contract(s) may be awarded. The successful bidder will be held accountable for the work of the subcontractor(s).